

GOVERNOR'S COUNCIL ON WORKFORCE POLICY (GCWP)

October 28, 2010

Desert Willow

4340 East Cotton Center Boulevard, Phoenix

DRAFT - Minutes

**I. Call to order**

Chairman Jennings called the meeting to order at 1:40 p.m. welcoming members and guests.

**II. Roll Call**

**Council Members Present:**

Sherman Jennings, Chairman  
Dennis A. Anthony  
Hank Atha  
Joseph Beers  
Peggy Belknap  
Ron Curtis  
Mark Dobbins  
Mary Hernandez-Kaffer  
Gary Marks  
Tim Rango  
Tony Sissons  
Dick White  
Steve Zajac  
Mary Hernandez-Kaffer  
Rosalyn Boxer, Commerce Designee  
Pat Harrington, Arizona Department of  
Economic Security Designee

**Board Members Present Via Phone:**

Elaine Babcock  
Mike Bull  
Donna Davis  
Buzz Murphy  
Milt Ericksen, Arizona Department of  
Education Designee

**Board Members Absent:**

Alan Bunnell  
Rebekah Friend  
Fred Lockhart  
David Martin  
Leon Quan

**Staff present:**

Jennifer Pittman-Leeper, GCWP Executive  
Director  
Daniela Teran, Arizona Department of  
Commerce

**Members of the Public Present:**

(Public Introductions were not made; therefore,  
the list may be incomplete)

Bob Lanter, SPR  
Carol Curtis, Coconino County LWIA  
Charles Casey, Pima County  
Collette Lewis, NTNWIB  
Connie Fraijo, DES  
Cynthia Spell-Tweh, City of Phoenix  
Denise Blackman, DES  
Gabe Loyola, Loyola and Associates  
Jasmine Kuylen, DES  
Jen Miles, Mohave County  
Jessica Gonzalez, DES  
Jim Kooistra, Department of Education  
Joel Millman, DES  
John Morales, Yuma LWIA  
Kimberly Faust, Maricopa County  
Kirk Busch, AZ4solar  
Kirsten Hall, Department of Commerce  
Mark Darmer, Department of Economic  
Security  
Mary Kaffer, Somerton City Atty's Office  
Matt Nelson, Flinn Foundation  
Mike French, Department of Education  
Patrick Andrews, NTNWIB  
Patrick Burkhardt, MWC  
Paul Franckowiak, Department of Education  
Peggy Feenan, DES  
Rick Van Sickle, Commerce  
Ron Trusley, NTNWIB  
Sekou Jackson, DES  
Theo Dela Rosa, CRIT  
Tracie Rollins, DES  
Vada Phelps, Cochise County  
Vinz Koller, SPR  
Warren Kontz, Inter Tribal of AZ

### **III. Chairman's Report**

Chairman Jennings acknowledged that he had been appointed to the Arizona Commerce Authority. The next meeting is scheduled for November 30, 2010.

Chairman Jennings toured the Pima LWIB and was very pleased. He is looking forward to making additional visits to various LWIBs this year.

Chairman Jennings has been with the GCWP for one year. He expressed his gratitude to all for their cooperation and he encouragement them to keep up the good work.

### **IV. Executive Director's Report**

Ms. Pittman-Leeper reported that based on the Strategic Plan revised at the July 2010 meeting, the following committees were established and had begun meeting: Sector Strategy, Education, Return of Investment, WIA Compliance, and the Executive Committee.

Ms. Pittman-Leeper announced that she had presented at Board Meetings for the Nineteen Tribal Nations, Gila/Pinal, and Phoenix LWIBs this quarter. She would be visiting Yavapai and Navajo/Apache in the coming weeks.

Ms. Pittman-Leeper reported that Department of Labor was In-State for a review September 20, 2010 through October 1, 2010. She indicated that the final report would be forthcoming, and she would pass the information along as soon as it became available.

Ms. Pittman-Leeper attended the Governor's Rural Development Conference and presented on the Sector Strategy. She also attended the ILG and AZ SHRM conferences. Ms. Pittman-Leeper thanked Mr. Burkhardt and MWC Staff that reached out to local businesses attending the conferences to make them aware of services available via the Workforce Connection.

### **V. Discussion & Possible Action**

#### **A. Approval of the Consent Agenda**

Chairman Jennings announced that there are 8 items on the consent agenda:

1. Approval of the minutes of the April 22, 2010 meeting
2. Approval of the minutes of the July 29, 2010 Retreat
3. Executive Committee Report
4. WIA Compliance Committee Report
5. Education Committee Update
6. Sector Strategy Committee Update
7. Grant Updates
8. 2011 Meeting Schedule

**Upon a MOTION duly made by Council Member Marks seconded by Council Member Curtis, and unanimously carried, the consent agenda items were approved and adopted.**

#### **B. Approval of Strategic Plan**

Ms. Pittman-Leeper reviewed the memorandum in the materials packet. There was no discussion.

**Upon a MOTION duly made by Council Member Curtis seconded by Council Member White, and unanimously carried, the Strategic Plan was approved and adopted.**

### **C. Approval of the Bylaws**

Ms. Pittman-Leeper reviewed the material presented in the packet.

**Upon a MOTION duly made by Council Member Belknap, seconded by Council Member Rango, and unanimously carried, the Bylaws were approved and adopted.**

### **D. Greenlee County LWIA Recommendations**

Ms. Pittman-Leeper reviewed the information presented in the materials. Mr. Loyola thanked the WIA Compliance Committee for listening to Greenlee County and their situation. He reported that Greenlee and Graham counties are working in good faith on a merger, but there was a lot of work to be done.

**Upon a MOTION duly made by Council Member Marks, seconded by Council Member Rango, and unanimously carried, the Greenlee County LWIA Recommendations as presented in the materials packet were approved and adopted.**

### **E. Nineteen Tribal Nations LWIA Recommendations**

Ms. Pittman-Leeper reviewed the memorandum and materials contained in the packet. Mr. Atha asked what had caused the improvement. Ms. Pittman-Leeper indicated that the increased awareness and the consultant retained by the NTN had both made a significant difference.

**Upon a MOTION duly made by Council Member Belknap, seconded by Council Member Dobbins, and unanimously carried, the Nineteen Tribal Nations LWIA Recommendations as presented in the materials packet were approved and adopted.**

### **F. Presentation on Sector Strategy**

Ms. Pittman-Leeper introduced Ms. Woolsey as the State's Sector Strategist. Ms. Pittman-Leeper indicated that the Governor had approved \$450,000 of set-aside dollars for the contract.

Ms. Woolsey reviewed what Corporation for a Skilled Workforce would be doing for the next two years in Arizona. She invited everyone to attend a Sector Strategy 101 presentation immediately following the GCWP meeting.

### **G. Presentation on Maricopa Human Capital Collaborative**

Ms. Spell-Tewh presented on the Maricopa Human Capital Collaborative. The presentation was provided to the members.

### **H. Presentation on the Mature Workforce Initiative**

Ms. Boxer provided a brief presentation on the Mature Workers Initiative, and she reviewed how Commerce was participating. She provided a handout to the members. There was no discussion.

### **I. Presentation on the Professional Career Center**

Ms. Boxer provided a brief synopsis of the Professional Career Center proposal that she has shared with the Phoenix and Maricopa Workforce Boards. She indicated that both of the Boards were receptive to the idea, and she would continue to work with the local areas to define the project further. A copy of the draft proposal was provided in the materials.

### **J. Presentation on the Regionalization Study**

Mr. Lanter provided an outline of the work that Social Policy Research had been contracted to perform for the State. He reviewed the presentation that was provided to the members in the packet.

Council Member Atha requested that States that had de-centralized structures be reviewed as part of the study. Mr. Lanter agreed, and he indicated that he would present the findings at the January 2011 GCWP meeting.

**K. Reading Materials**

There were no reading materials.

**L. Future Agenda**

There were no items identified for a future agenda.

**M. Call to the public**

Ms. Pittman-Leeper introduced Ms. Hall as the newest member to the Commerce workforce team. She indicated that Ms. Hall would be concentrating her efforts on the State Energy Sector Partnership grant and the Education Committee.

Ms. Pittman-Leeper showed the members the award that she had accepted from Coconino County LWIB on behalf of the GCWP for their support of the CTE Expo 2010.

**VI. Adjournment**

**Upon a MOTION duly made by Council Member Boxer, seconded by Council Member White, and unanimously carried, Chairman Jennings adjourned the meeting at 3:40 pm.**