



GOVERNOR'S COUNCIL ON WORKFORCE POLICY  
WIA COMPLIANCE AND ADMINISTRATION COMMITTEE MEETING  
Arizona Department of Commerce  
1700 W Washington St, Ste 600, Phoenix, AZ 85007  
September 13, 2010  
Minutes

I. Call to order

Jennifer Pittman-Leeper called the meeting to order at 4:03 p.m. welcoming members and guests.

II. Roll Call

Voting Members Present

Tim Rango, Chairman, Telephonically  
Elaine Babcock  
Pat Gregan

Non-Voting Members Present

Vada Phelps, AAWD Designee – Telephonically  
Stan Flowers, Local Area Designee  
Mark Darmer, DES Designee  
Carolyn Ufford, DES Designee

Staff Support

Jennifer Pittman-Leeper, GCWP Executive Director  
Daniela Teran, Arizona Department of Commerce

Members of the Public Present

Pat Harrington, DES  
Connie Fraijo, DES  
Gabe Loyola, Greenlee Consultant  
Tiffany Frechette, Commerce  
Justin John, Commerce  
Cindy Grogan, Commerce

Members of the Public Present Telephonically

Hank Atha, GCWP Member  
Collette Lewis, NTN Board  
Neil Karnes, Graham LWIA  
Patrick Burkhart, Maricopa County LWIA  
Diana Russell, REPAC  
Sharon Jackson, NACOG  
Karen Poole, Maricopa Community Colleges

III. Discussion & Possible Action Items

A. Discussion of Roles and Responsibilities

Ms. Pittman-Leeper reviewed the importance of the committee. She reported that Mr. Rango agreed to be the Chairman of the committee. Chairman Rango asked Ms. Pittman-Leeper to carry-on with the agenda.

Ms. Pittman-Leeper indicated that the committee would be dealing with subjects outside the scope that the GCWP is typically hearing – more than Title IB. The Committee would be responsible for making recommendations to the Executive Committee and to the GCWP.

B. Approval of the Qualifying Wage Rate

Ms. Frechette reviewed the memorandum and explained that at this time, staff was not recommending any changes. She said that depending on the economy, future recommended changes would be brought to the committee.

C. Recertification of Local Area Boards Update

Ms. Pittman-Leeper explained that the Act requires that Local Boards are recertified every two years. She stated that the process was not completed in 2008. Ms. Pittman-Leeper reported that she had sent the

notification and directions to the local areas with a due date of October 1<sup>st</sup>. She indicated the review of the documents would be the responsibility of this committee with staff support.

D. Nineteen Tribal Nations LWIA Update

Ms. Pittman-Leeper provided a brief history on the NTN issue. She reported that the final performance numbers for NTN showed improvement. Ms. Pittman-Leeper said that a report from the NTN outlining the steps that improved performance, sustainability of those efforts, and an educational piece were due to staff by September 17<sup>th</sup>.

Mr. Darmer outlined that the sustainability piece was critical. He requested that the fiscal and performance sanction policies be reviewed as well. Ms. Lewis indicated that the fiscal policy was approved and would be forwarded; however, the performance policy was still being reviewed and would not be ready yet. Ms. Pittman-Leeper asked that the performance policy be sent whenever it was adopted. Ms. Lewis agreed.

E. Greenlee County LWIA Update

Ms. Pittman-Leeper provided a brief history on the Greenlee County issue. Ms. Ufford reported that the final performance numbers showed that Greenlee was failing 8 measures, including the 2 that had been failed previously.

Mr. Loyola asked who the Greenlee Taskforce was and expressed confusion. Ms. Pittman-Leeper stated that the WIA Compliance Committee would now be tasked with the issue and that interested parties were welcome to participate in the public meetings.

Since NTN was given an extension, Ms. Pittman-Leeper stated that Greenlee could also have 2 extra days to complete their merger plan required in the DES letter. The new due date would be September 17<sup>th</sup>. Ms. Pittman-Leeper said that the plan would be brought to the Committee at the next meeting.

F. Future Agenda

Ms. Phelps asked for a future discussion on training of service providers like Seminars in Excellence.

G. Call to the Public

Mr. Darmer stated that the Department of Labor Review was scheduled September 20<sup>th</sup> – 30<sup>th</sup>. He reviewed those areas that were included in the review and stated that those areas had been notified.

Ms. Pittman-Leeper thanked Carolyn Ufford for her many years of service, but most importantly for her leadership and friendship.

Chairman Rango thanked the other members for their participation and asked that the meetings always begin promptly and members were prepared for discussion.

IV. Adjournment

Upon a MOTION duly made by Committee Member Gregan, seconded by Committee Member Babcock, and unanimously carried, the Committee adjourned at 5:00 pm.